

Position Title: Project Manager

Reporting Relationship: CEO of Allianz Hungária Zrt.

Location: Budapest, Hungary

Role:

At the operational level, the PM is responsible for the successful implementation of the project and the achievement of the set goals.

Key responsibilities:

- Develops a professional concept in collaboration with the business owner.
- Ensures the correct planning of the schedule and the necessary resources (human, material) by involving professionals - divisions, IT.
- Ensures the approval of the project plan with the Sponsor and Steering Committee.
- Follows approved project budget and ensures that project is within it.
- Continuously supervises and coordinates the preparation of project activities and the products to be delivered and takes responsibility for maintaining integration.
- Ensures that decisions are made at their own or higher level necessary for the planned progress of the project.
- Checks deviations from the plan, proposes management measures in case of events and changes and decides on the necessary escalations to the senior management level.
- Continuously manages project risks.
- Follows the organizational and operational framework of the project.
- Communicates with relevant organizational units and other internal projects affecting the project.
- Manages potential conflicts of human nature within the project organization and forwards any significant conflicts to Sponsor and Steering Committee.
- Represents the project in forums authorized by Steering Committee, Sponsor, and Portfolio Manager.
- Keeps in touch with working groups and directs their work, ensuring compliance with reporting obligations.
- Documents the project according to internal regulations and provide information and data for portfolio management.

Knowledge:

- Advanced degree in economics, finance, or engineering
- Project manager qualification
- Knowledge of leading project management methodologies (PMI, IPMA, PRINCE2)

Experience needed:

- Minimum 5 years of relevant professional experience
- Minimum 3 years of experience in organizational and/or project management

Skills and Abilities needed:

- High-quality oral and written communication skills
- User-level knowledge of enterprise management systems, MS Project, JIRA
- Good interpersonal skills
- Cooperative mindset, teamwork
- Ability to work under pressure.
- Integrity
- category B driving license

Advantages:

- Experience in the field of financial institutions
- Knowledge of legal and industry regulations
- Practice gained in an agile work environment

Languages:

Active negotiation-level English written and oral knowledge

Remuneration package:

competitive salary + up to 14,52% bonus + extensive fringe benefits (life, health, accident insurance, pension fund contribution)

More information:

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